

# Checklist for Adult Sponsor (1)

**This completed form is required for ALL projects and must be completed before experimentation**

**To be completed by the Adult Sponsor in collaboration with the student researcher:**

Student's Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

- 1)  I have reviewed the ISEF Rules and Guidelines.
- 2)  I have reviewed the student's completed Student Checklist (1A) and Research Plan.
- 3)  I have worked with the student and we have discussed the possible risks involved in the project.
- 4)  The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:
 

<input type="checkbox"/> Humans	Potentially Hazardous Biological Agents:	<input type="checkbox"/> Microorganisms	<input type="checkbox"/> rDNA	<input type="checkbox"/> Tissues
<input type="checkbox"/> Vertebrate Animals				

**5) Forms to be completed for ALL Projects:**

- Adult Sponsor Checklist (1)
- Research Plan
- Student Checklist (1A)
- Approval Form (1B)
- Regulated Research Institutional/Industrial Setting Form (1C) (when applicable)
- Continuation Form (7) (when applicable)

**6) Additional forms required if the project includes the use of one or more of the following (check all that apply):**

- Humans** (Requires prior approval by an Institutional Review Board (IRB), see pp. 13-16 for full text of the rules)
  - Human Subjects Form (4)
  - Qualified Scientist Form (2) (when applicable and/or required by the IRB)
- Vertebrate Animals** (Requires prior approval, see full text of the rules)
  - Vertebrate Animal Form (5A) - for projects conducted in a non-regulated research site (SRC prior approval required.)
  - Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)
  - Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)
- Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or Institutional Biosafety Committee (IBC), see pp. 21-24 for full text of the rules.)
  - Potentially Hazardous Biological Agents Risk Assessment Form (6A)
  - Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.
  - Qualified Scientist Form (2) (when applicable)
  - Risk Assessment Form (3) Required for projects involving protists, archae and similar microorganisms and for projects using manure for composting, fuel production or other non-culturing experiments (6A, 6B and 2 are not required)
- Hazardous Chemicals, Activities and Devices** (No prior approval required, see pp.25-27 for full text of the rules.)
  - Risk Assessment Form (3)
  - Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

Adult Sponsor's Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date of Review \_\_\_\_\_  
 (Must be prior to experimentation.)

Phone \_\_\_\_\_ Email \_\_\_\_\_